

# Memo

To: Board of Supervisors  
From: Shelton Vance  
Comptroller  
CC:  
Date: September 29, 2016  
Re: Final Budget Amendment for Fiscal Year Ending 9/30/2016

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The purpose of the following two (2) amendments is to adjust the current budget to actual receipts and actual expenditures for the year ended 09/30/2016.

## **Receipts**

I recommend that the Board amend the Fiscal Year 2016 budget revenues to the final actual receipts as shown on the General Ledger Budgeted Receipts Report, including beginning cash, after posting all transactions for the fiscal year ending 9/30/2016.

## **Expenditures**

I recommend that the Board amend the Fiscal Year 2016 budget expenditures to the final actual expenditures as shown on the General Ledger Budgeted Expenditures Report (summarized by category – Personal Services, Contractual Services, etc.), after payment of all approved claims and payrolls for the fiscal year ending 9/30/2016.